



CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
WALLACE J. PUCHALSKI MUNICIPAL BUILDING  
212 MAIN STREET, NORTHAMPTON  
Northampton, MA

<b><u>Roll Call</u></b>	<p>A regular meeting of the City Council was called to order by City Council President William H. Dwight. At 7:05 p.m. on a roll call the following City Councilors were present:</p> <table><tr><td>At-Large Councilor William H. Dwight</td><td>At-Large Councilor Ryan R. O'Donnell</td></tr><tr><td>Ward 1 Councilor Maureen T. Carney</td><td>Ward 2 Councilor Dennis P. Bidwell</td></tr><tr><td>Ward 3 Councilor James Nash</td><td>Ward 4 Councilor Gina-Louise Sciarra</td></tr><tr><td>Ward 5 Councilor David A. Murphy</td><td>Ward 6 Councilor Marianne L. LaBarge</td></tr><tr><td>Ward 7 Councilor Alisa F. Klein</td><td></td></tr></table>	At-Large Councilor William H. Dwight	At-Large Councilor Ryan R. O'Donnell	Ward 1 Councilor Maureen T. Carney	Ward 2 Councilor Dennis P. Bidwell	Ward 3 Councilor James Nash	Ward 4 Councilor Gina-Louise Sciarra	Ward 5 Councilor David A. Murphy	Ward 6 Councilor Marianne L. LaBarge	Ward 7 Councilor Alisa F. Klein	
At-Large Councilor William H. Dwight	At-Large Councilor Ryan R. O'Donnell										
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Ward 7 Councilor Alisa F. Klein											
<b><u>Public Hearing</u></b>	None										
<b><u>Recognitions and One-Minute Announcements by Councilors</u></b>	<p><b><u>Recognitions and One-Minute Announcements by Councilors</u></b></p> <p>None</p>										
<b><u>Communications and Proclamations From the Mayor</u></b>	<p><b><u>Communications and Proclamations From the Mayor:</u></b></p> <p>None</p>										
<b><u>Resolutions</u></b>  <b><u>17.419 Resolution to Support \$15 Minimum Wage - 1st Reading</u></b>	<p><b><u>Resolutions:</u></b></p> <p><b><u>17.419 Resolution to Support \$15 Minimum Wage - 1st Reading</u></b></p> <p>Councilor Donnell moved to put the resolution on the floor for discussion. Councilor Carney seconded.</p> <p>The resolution was presented at Monday's meeting of the Community Resources Committee, Councilor O'Donnell reported. The purpose of the meeting was to solicit public comment. If policymakers don't increase the minimum wage, that is a policy choice in and of itself because, as it stands, due to annual cost of living increases, the minimum wage and its value essentially gets ratcheted down year after year, Councilor O'Donnell pointed out. Adjustments to minimum wage undoubtedly have diverse and complex effects in our national economy, but so does the decision to allow the minimum wage to decline, he proposed. It is his belief that the state should have a minimum wage that is indexed to cost of living increases. Adjusting the rate to \$15 an hour corrects for historical diminishment in its value, and the bill that the spirit of this resolution supports ties the minimum wage to inflation and cost of living increases going forward, he advised.</p> <p>Economic prosperity and economic justice are not incompatible, and that ideal is at the root of this [resolution] for him, he shared.</p> <p>Committee members heard Monday night from a number of people from both the business community and the Franklin/Hampshire Labor Council and the Pioneer Valley Coalition for the Living Wage, Councilor Carney related. Both spoke in favor of raising the minimum wage. She was one of many in the community, including Jobs for Justice, who gathered signatures to put a question on the ballot to raise the minimum wage. Those signatures have been gathered and at the same time there are two pieces of legislation in the House and Senate that both propose</p>										

a four-year incremental increase to raise the minimum wage to \$15. This resolution supports that legislation, and, hopefully, a ballot question will not be necessary if the bill passes sometime in the spring. Northampton's state representative is in support of it and has been involved in lobbying efforts.

Committee members heard from David Murphy about paying attention to the local issues, Councilor Carney continued. Northampton is a small community with a lot of small businesses and a lot of retail establishments, and people have raised concerns about the impacts on these. However, the minimum wage was recently increased from \$8 to \$11 and she doesn't think they saw a lot of the impacts people were concerned about. The indexing is the most important piece of the legislation because it gets them to the point where they no longer have to push for adjustments to minimum wage for inflation and the cost of living. For those reasons, she is very happy to be one of the sponsors of the resolution, she concluded.

Councilor Dwight noted that the council is in receipt of public comments from a number of sources, and these have been made part of the public record.

Councilor O'Donnell said he would like to propose an amendment to the last paragraph since the original sponsor is no longer a member of the senate. In particular, he would like to delete the words "the sponsors of H.2365 and S.1004," and change Sen. Donnelly to Sen. Friedman.

He so moved. Councilor Bidwell seconded. The motion passed unanimously by voice vote.

As he said before, he thinks the national 'Fight for \$15' campaign is critically important and sees this resolution as the local component of this effort, Councilor Bidwell related. He particularly likes the indexing feature. He is really pleased they all agreed to pause in the process to take in a little local commentary. The City Council's job to act on macro issues but to take into account local impacts. There have been a lot of comments from businesses, non-profits, the School Department and the Finance Director. He thinks they have to hope that, for the most part, this will have very beneficial results. He is not sure if the shift from \$8 to \$11 can be compared to the shift from \$11 to \$15 in terms of impacts. He thinks some businesses will do very well, some may struggle, some may make innovations and adaptations that will make them more efficient and successful, and, according to predictions, others will go out of business; time will tell. There will probably be some sectors and entities that will be hit more than others. Nonetheless, he thinks it is appropriate to move forward with the understanding that there may be unexpected impacts. They have done their job by taking into account local impacts. One thing they did learn is that certain categories of wage earners are not supporting a family on their wages, so there has been some talk about whether there could or should be a second tier addressed in the legislation. He raised the issue Monday of amending the resolution to ask legislators to address that. He since talked to John Robertson, the Legislative Director for the Massachusetts Municipal Association (MMA). The MMA is not taking a formal position on the resolution because municipalities are exempt, but his understanding is that there is indeed discussion of some version of another tier; whether by some sector of the economy or by age. He has decided not to try to come up with the language to actually amend the resolution but does intend to encourage Northampton's own legislative delegation to at least look at the possibility of some type of second tier.

He did hear from a couple of retailers that it was unfortunate that the City Council was taking this up at the absolutely busiest time of year when it was not possible for them to attend, but hopefully some will be able to turn out if there is a second reading in January.

Councilor LaBarge said she was very pleased to get the information from Finance Director Susan Wright and is glad they are not doing a 2<sup>nd</sup> reading until January. She has great concerns about the Superintendent's report of the cost to the School Department budget and is worried about the Finance Director's report because Ms. Wright could not give them a direct estimate of how the proposal is going to effect the city. She supports tiers 100% and supports adding language to the resolution about a second tier in January. She has been talking to business owners about the struggles they have training high school students and the expense of the training, and the fact that the students then leave because of school. It becomes very difficult when you own a business. "You're talking about a loss of money," she stressed.

However, on the other side of the coin, she has spoken to people living in Northampton who

work for local businesses and have to share an apartment with two or three other people to help with rent. Easthampton is not cheap anymore either. She said she would not mention her business because it is a conflict as far as she can see but she did want to talk about other businesses in the area that will find it very difficult. However, she also has to look at families trying to survive; people cannot live on a minimum wage income today. She is going to support this because people need to have a good quality of life, “and they’re not having it right now.”

He has been doing some research on this, so his thoughts are still kind of all over the place, Councilor Nash acknowledged. He reached out to Patricia Crosby with the regional employment board and learned that, of 95,000 jobs in the Franklin/Hampshire area, seventy-four percent (74%) are in the private sector. Of the top five industries, the education service sector is the largest employer at 24%, health care and social assistance sector employs 16%, the retail sector employs 12% and accommodations/food service – 9%. The 37% in the middle of these five industry areas are probably going to be impacted in some way – large or small. Northampton does not have a corporate economy, he pointed out. In the downtown area, people can usually walk in the door and meet the owner of the business. He has really appreciated the feedback received, especially Judy Herrell’s note about the challenge of training young people. He is going to be supporting this measure with the idea that this is one tool within the bigger package of policy tools that can be used to help people. The federal government recently made a choice not to tax people who make a lot of money, and this is a way we can push back and ask that the wage floor eventually be raised, he suggested.

Direct care workers at the Department of Mental Health (DMH), the Department of Developmental Services (DDS) and nursing homes are all below this, and they are the ones putting their hands on people and doing really important work; trained work, he continued. Within that 37% there are a lot of people providing great service whose work is not being fully valued.

The state is part of this in that a lot of wages are set by state contracts with set rates. If the state chooses to go forward with this, it is going to need to raise revenue to provide the funds for staff providing these services. The state has shied away from that for some time. He is going to support this but he stressed that they need to be mindful about creating other policies to go along with it.

Councilor Sciarra expressed gratitude to Susan Wright and Superintendent Provost for pulling together fairly significant projections for them on short notice. She also thanked everyone who came on Monday to offer testimony. She really feels for the businesses that say that the previous increase was really a challenge for them and that they’re not sure if they can find a way to do another increase since their costs have increased but their revenues haven’t. She does not think they are exaggerating when they say they are really on the edge. She also agreed that it is different to ask a large corporation to absorb this as opposed to a small business. It feels to her like many people are just hanging on and she wishes they could find a way to holistically address that. She agreed with Councilor Nash that it doesn’t look like the new tax plan is going to get them there.

She appreciates the idea of indexing and hopes they can get to a place that they don’t need to make these jumps that are really hard for businesses to absorb, Councilor Sciarra continued. She thinks this is a step in the right direction but really feels for everyone who is having a hard time with it.

Councilor Murphy said he feels unique in that he has been a union shop steward but is also a small business owner and signs a million and a half to two million dollars worth of paychecks each year. His business will not be affected, but he knows many people whose will. Union jobs won’t be affected; this is for entry level positions. He is concerned because the Seattle study seems to say that \$13 is the level at which people start cutting jobs. He has a lot of empathy for people at the entry level and doesn’t want to see them losing jobs. Somewhere in there is a place of balance where [policymakers] can get [workers’] income as good as possible without losing jobs. He expressed the opinion that they are ‘kind of rushing it’ given that Seattle hasn’t even gotten to \$15 an hour yet. The jury is not in on that yet, he contended. Local economies are a lot more vulnerable than national economies because the scale is lower. Northampton has a very vulnerable mix of businesses, many of which thrive on disposable income. Yet we’re ready to take the leap and just say, ‘Let’s see what happens.’ “That seems kind of cavalier on our part,” he observed.

He is going to abstain. He thinks there is a point they could reach that would not cost jobs. Somewhere in there, statistics will tell us ‘where the sweet spot is’ without killing the goose that they are working for. He doesn’t think they have put enough time into studying it, and his inclination is to want to understand fully what he’s doing before he does it. Not that he doesn’t spiritually believe that entry-level people should be well paid. He has a lot of empathy for them and very much supports the concept of tiering entry-level jobs for young people. There are intangibles that they get such as learning job skills, and some seniors work for enrichment and quality of life reasons such as camaraderie beyond what they get paid. He knows he will not be able to hire everybody he presently employs if the \$15 minimum takes effect. For all those reasons, he is going to abstain.

She thinks all of them feel that they don’t want to see any businesses fold, Councilor LaBarge concurred. That’s why she thinks the tier is such a good idea. She is hoping that some kind of language is put in there that will not let something like this happen. “We just cannot afford to keep losing businesses here in the City of Northampton,” she said.

“We have our hands full,” she added. Here we have families trying to survive. She is just hoping something can be done so that Northampton does not lose the businesses and does not see owners of small businesses laying off their staff. She expressed hope that state legislators will do something and encouraged Councilor O’Donnell to think of some language for a tier, “because I think it’s very critical that that’s added in here.”

Councilor Dwight referred to the oft–mentioned idea that the council’s job is to balance competing interests. Most of our conflicts actually evolve from battles that are fought elsewhere, he observed. What he wants the state to do is to establish a progressive income tax, he volunteered. We are a service economy that subsidizes each other. As an example, he sells a piece of pie to someone who may eventually cut his hair. They have a taxation system that is rewarding and providing coverage for the largest earners (the people who garner the vast amount of wealth) which is not available to a service-economy community. The state and federal government have actually demurred, in the federal government’s case it has actually pirated. Federal officials reduced the requirements for revenue gathering from the highest income earners and corporations in the hope that all would benefit from their great largesse, but this hope has not been realized. Instead, revenue collection has been deferred to property taxes. These are not based on how much money a person has but rather on how much somebody values their property. Someone who bought a house for \$68,000 in 1970 which is now valued at \$300,000 cannot raise his or her income to subsidize the property taxes, he pointed out. He is frustrated by the fights they have pitting neighbor against neighbor because of abdication of responsibility by people in very expensive suits. His inclination is to support this because they are trying to at least to mitigate their behavior. It is not \$15 right out of the gate; it transitions to that slowly, he stressed. It is frustrating because they are apologizing for someone else. We apologize to the local businesses and to the local residents because of something beyond our ability to manage and control, he concluded.

He understands and feels their pain as they struggle with this because he shares the same struggle. “We have to go hat in hand to a state that’s been unresponsive and that bears a significant responsibility for the circumstance we find ourselves in,” he observed.

Councilor Dwight called the measure to a vote, and it passed 8:0 in first reading with one abstention (Councilor Murphy) by roll call vote.

**See Minutes of January 4, 2018 for Second Reading.**

<b><u>Presentations</u></b>	<b><u>Presentations:</u></b>  None
<b><u>Consent Agenda</u></b>	<b><u>Consent Agenda</u></b>  A. Approval of minutes of December 7, 2017 meeting

	Councilor O'Donnell moved to approve to approve the consent agenda. Councilor Klein seconded. The motion carried unanimously by voice vote.								
<u>Recess for Committee on Finance Meeting</u>	At 7:39 p.m. the City Council recessed for the Committee on Finance meeting. The City Council reconvened at 7:45 p.m.								
<u>Financial Orders</u>  <u>17.429 Order to Appropriate Free Cash to Stabilization and Capital Stabilization – 2nd Reading</u>	<u>Financial Orders</u>  <u>17.429 Order to Appropriate Free Cash to Stabilization and Capital Stabilization – 2nd Reading</u>  Councilor LaBarge moved to approve the order in second reading; Councilor O'Donnell seconded. The motion was approved on a roll call vote of 9 Yes, 0 No.  <u>The following order passed second reading:</u>  <div><div>City of Northampton</div><div>MASSACHUSETTS</div><div>_____</div><div><div><i>In City Council</i></div><div>December 7, 2017</div></div><div>_____</div><div>Upon recommendation of the Mayor</div><div><u>17.429</u></div><div><u>An Order To Appropriate Funds from Free Cash to Stabilization and Capital Stabilization Ordered, that</u></div><div>\$ 1,000,000 be appropriated from the FY18 General Fund Undesignated Fund Balance (Free Cash) to the following accounts:</div><div><table><tr><td>\$500,000</td><td>5000</td><td>340616</td><td>Capital Stabilization Fund</td></tr><tr><td>\$500,000</td><td>5000</td><td>340574</td><td>Stabilization Fund</td></tr></table></div><div><u>Rules suspended, passed two readings and enrolled</u></div></div>	\$500,000	5000	340616	Capital Stabilization Fund	\$500,000	5000	340574	Stabilization Fund
\$500,000	5000	340616	Capital Stabilization Fund						
\$500,000	5000	340574	Stabilization Fund						
<u>17.430 Order to Appropriate Free Cash to NPS McKinney Vento Transportation Fund – 2nd Reading</u>	<u>17.430 Order to Appropriate Free Cash to NPS McKinney Vento Transportation Fund – 2nd Reading</u>  Councilor LaBarge moved to approve the order in second reading; Councilor O'Donnell seconded. The motion was approved on a roll call vote of 9 Yes, 0 No.  <u>The following order passed second reading:</u>  <div><div>City of Northampton</div><div>MASSACHUSETTS</div><div>_____</div><div><div><i>In City Council</i></div><div>December 7, 2017</div></div><div>_____</div><div>Upon recommendation of the Mayor</div><div><u>17.430</u></div><div><u>An Order to Appropriate Free Cash to NPS McKinney Vento Transportation Fund</u></div></div>								

17.431 Transfer from Landfill Closure Fund to Solid Waste Cell I Account – 2nd Reading

*Ordered, that*  
\$ 19,499 be appropriated from the FY18 General Fund Undesignated Fund Balance (Free Cash) to the NPS McKinney Vento Transportation Fund (W0330000 533000) to provide the schools with the reimbursement from the Commonwealth which was received by the city for the transportation of homeless students in FY17.

Rules suspended, passed two readings and enrolled

17.431 Transfer from Landfill Closure Fund to Solid Waste Cell I Account – 2nd Reading

Councilor LaBarge moved to approve the order in second reading; Councilor O'Donnell seconded. The motion was approved on a roll call vote of 9 Yes, 0 No.

The following order passed second reading:

**City of Northampton**  
MASSACHUSETTS

*In City Council* December 7, 2017  
Upon recommendation of the Mayor

17.431  
An Order to Transfer Funds from Landfill Closure Fund to Solid Waste Cell I Closure Account

*Ordered, that*  
\$100,000 be transferred from the Landfill Closure Trust Fund (5000-340589) to the Solid Waste Cell I Closure Account (64343-533030) for ongoing closure related expenses.

Rules suspended, passed two readings and enrolled

17.432 Order to Transfer Retained Earnings to Water and Sewer Stabilization and Vehicle Replacement

17.432 Order to Transfer Retained Earnings to Water and Sewer Stabilization and Vehicle Replacement – 2nd Reading

Councilor LaBarge moved to approve the order in second reading; Councilor O'Donnell seconded. The motion was approved on a roll call vote of 9 Yes, 0 No.

The following order passed second reading:

**City of Northampton**  
MASSACHUSETTS

*In City Council* December 7, 2017  
Upon recommendation of the Mayor

17.432 An Order  
To Transfer FY 2018 Water Enterprise Retained Earnings to Water and Sewer Stabilization and Vehicle Replacement

*Ordered, that*  
  
\$700,000 be transferred from the FY18 Water Enterprise retained earnings (free cash) into the Water Stabilization Fund and;  
\$ 42,202 be transferred from the FY18 Sewer Enterprise retained earnings (free cash) into the operating budget line item - Vehicle Replacement (60423 589193) and;  
\$650,000 be transferred from the FY18 Sewer Enterprise retained earnings (free cash) into the Sewer Stabilization Fund.

17.433 Order to Establish \$1,000 Threshold for Personal Property Tax Exemption

Rules suspended, passed two readings and enrolled

17.433 An Order to Establish \$1,000 Threshold for Personal Property Tax Exemption – 2nd Reading

Councilor LaBarge moved to approve the order in second reading; Councilor O'Donnell seconded. The motion was approved on a roll call vote of 9 Yes, 0 No.

The following order passed second reading:

**City of Northampton**  
MASSACHUSETTS

*In City Council*

December 7, 2017

Upon recommendation of the Mayor

17.433 An Order  
To Establish \$1,000 Threshold for Personal Property Tax Exemption

*Whereas*, personal property is subject to local property taxation in Massachusetts unless specifically exempted by law depending on the ownership entity or use of the property;

*Whereas*, tangible personal property consists of goods, merchandise, equipment, tools, machinery, furnishings and effects and other movable property;

*Whereas*, all personal property, owned by Massachusetts and non-Massachusetts residents and businesses that are situated in Massachusetts on January 1, is taxable unless an exemption applies;

*Whereas*, MGL Chapter 59, s. 5 (54) allows for a local option exemption for small personal property accounts in municipalities that accept this section and further requires the municipality to establish a minimum fair cash value required for personal property accounts to be taxed, and to modify that value from time to time;

*Whereas*, setting the minimum value of personal property subject to taxation at \$1000 will eliminate the issuance of quarterly personal property tax bills of such low value that the cost of processing them effectively exceeds the charge;

*Ordered, that*, the City of Northampton hereby accepts the provisions of Massachusetts General Law Chapter 59, s 5, (54) and in accordance therewith establishes a minimum value of personal property subject to taxation of \$1,000.

Rules suspended, passed two readings and enrolled

17.434 Order to Appropriate Free Cash for Fire Alarm System Upgrades at DPW

17.434 An Order to Appropriate Free Cash for Fire Alarm System Upgrades at DPW - 1st Reading

Councilor O'Donnell moved to approve the order in first reading. Councilor LaBarge seconded. The motion was approved by roll call vote of 9 Yes, 0 No.

Council LaBarge moved to suspend council rules to allow a second reading at the same meeting. Councilor Murphy seconded. The motion carried unanimously 9:0 by voice vote.

Councilor O'Donnell moved to approve the order in second reading. Councilor LaBarge seconded. The motion was approved by roll call vote of 9 Yes, 0 No.

The following order passed second reading:

**City of Northampton**  
MASSACHUSETTS



*In City Council*

December 21, 2017

Upon recommendation of the Mayor

**17.434 An Order to Appropriate Free Cash for Fire Alarm System Upgrades at DPW**

*Ordered, that*

\$ 20,000 be appropriated from the FY18 General Fund Undesignated Fund Balance (Free Cash) for the upgrade of the existing fire alarm system at the DPW Barn and the installation of a new fire alarm system at the DPW Administration Building.

**Rules suspended, passed two readings and enrolled**

**17.435 An Order to Pay Bills from Prior Fiscal Year - 1st Reading**

**17.435 An Order to Pay Bills from Prior Fiscal Year - 1st Reading**

Councilor LaBarge moved to approve the order in first reading. Councilor O'Donnell seconded. The motion was approved by roll call vote of 9 Yes, 0 No.

Council LaBarge moved to suspend council rules to allow a second reading at the same meeting. Councilor Klein seconded. The motion carried unanimously 9:0 by voice vote.

Councilor LaBarge moved to approve the order in second reading. Councilor O'Donnell seconded. The motion was approved by roll call vote of 9 Yes, 0 No.

**The following order passed second reading:**

**City of Northampton**  
MASSACHUSETTS

*In City Council*

December 21, 2017

Upon recommendation of the Mayor

**17.435 An Order to Pay Bills from Prior Fiscal Year**

*Ordered, that*

that the Council authorize payment of \$5,088 in prior fiscal year bills (FY2017):

DPW	Lashway Bark Mulch	June 23, 2017	\$172
AEIOU	(Pre-employment physicals, etc)		

March and April 2017 – Fire Dept.	\$2,730
February 2017 – Police	\$ 546
May 2017 – Police	\$ 75
June 2017 – Police	\$ 75
June 2017 – Central Services	\$ 135
May and June 2017 – DPW	\$1,355

**Rules suspended, passed two readings and enrolled**

**Orders**

**17.417 An Ordinance regarding departmental revolving funds; positive recommendation**

**17.417 An Ordinance regarding departmental revolving funds; positive recommendation - Finance 11/16/2017; positive recommendation - Legislative Matters 12/11/2017**

Councilor Murphy moved to approve the ordinance in first reading. Councilor LaBarge seconded. The motion passed by roll call vote of 9 Yes, 0 No.

Councilor LaBarge moved to suspend council rules to allow a second reading at the same



**- Finance**  
**11/16/2017;**  
**positive**  
**recommendation**  
**- Legislative**  
**Matters**  
**12/11/2017**

meeting. Council Carney seconded. The motion passed unanimously by voice vote.

Councilor O'Donnell moved to approve the ordinance in second reading. Councilor Bidwell seconded. The motion passed by roll call vote of 9 Yes, 0 No.

**The following ordinance passed second reading:**

**City of Northampton**  
**MASSACHUSETTS**

**In the Year Two Thousand Seventeen**

Upon the Recommendation of Mayor David J. Narkewicz

**17.417**

**An Ordinance**

**regarding departmental revolving fund:**

**ORDINANCE**

An Ordinance of the City of Northampton, Massachusetts, providing that the Code of Ordinances, City of Northampton, Massachusetts, be amended by amending Section 16; providing for Departmental Revolving Funds

Be it ordained by the City Council of the City of Northampton, in City Council assembled, as follows:

Section 1.

Remove: (Reserved)  
Add:

Chapter 16: Departmental Revolving Funds

**Section 16-1: Purpose.**

This ordinance establishes and authorizes revolving funds for use by city departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

**Section 16-2: Expenditure Limitations.**

A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this ordinance without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund, except for those employed as school bus drivers.
- B. No liability shall be incurred in excess of the available balance of the fund.

- C. The total amount spent during a fiscal year shall not exceed the amount authorized by the city council on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the mayor and city council.

**Section 16-3: Interest.**

Interest earned on monies credited to a revolving fund established by this ordinance shall be credited to the general fund.

**Section 16-4: Procedures and Reports.**

Except as provided in General Laws Chapter 44, § 53E½ and this ordinance, the laws, charter provisions, ordinances, rules, regulations, policies or procedures that govern the receipt and custody of city monies and the expenditure and payment of city funds shall apply to the use of a revolving fund established and authorized by this ordinance. The city auditor shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the city auditor provides the department, board, committee, agency or officer on appropriations made for its use.

**Section 16-5: Authorized Revolving Funds.**

The Table establishes:

- A. Each revolving fund authorized for use by a city department, board, committee, agency or officer;
  - B. The department or agency head, board, committee or officer authorized to spend from each fund;
  - C. The fees, charges and other monies charged and received by the department; board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the city auditor;
  - D. The expenses of the program or activity for which each fund may be used;
  - E. Any restrictions or conditions on expenditures from each fund;
  - F. Any reporting or other requirements that apply to each fund; and
  - G. The fiscal years each fund shall operate under this ordinance.
-

	A	B	C	D	E	F	G
	Department, Board, Committee, Agency or Officer Authorized to				Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Fund Number	Revolving Fund	Spend from Fund	Charges or Other Receipts Credited to the	Program or Activity	Expenses Payable from Fund		
2420	Energy and Sustainability Revolving Fund	Director of Central Services with the approval of the Northampton Energy and Sustainability Commission and the Mayor	Revenue from the sale of renewable energy certificates and renewable energy or green house gas (e.g., carbon) credits or other emission credits	Allowable expenditures include materials, expenses and contracted services associated with projects, programs and policies that increase levels of energy efficiency and energy resource sustainability and guard against effects of energy resource disruption/depletions and climate change (in all of Northampton's public and private sectors) consistent with the goals of the Sustainable Northampton Plan; the City's climate change protection commitments and other City plans/policies	None	None	Permanent until discontinued by City Council Vote
2426	Hazmat Revolving Fund	Fire Chief	Revenue generated from billing the responsible party for the costs associated with responding to an incident involving the release of hazardous materials	Allowable expenditures include the purchase or replacement of materials, equipment, protective gear, vehicle repair and maintenance, preparedness training activities and for any purpose in connection with the HAZMAT program	None	None	Permanent until discontinued by City Council Vote
2429	DPW Public Works Construction Services Revolving Fund	DPW Director with the approval of the Mayor	Revenue generated from departmental billing to granting agencies and other third parties for labor, overhead, equipment and materials associated with the provision of construction services	Allowable expenditures include the purchase of materials, equipment and vehicles for the Department of Public Works as well as related construction costs on construction projects involving any divisions of the DPW	None	None	Permanent until discontinued by City Council Vote
2438	Senior Services Transportation Revolving Fund	Director of Senior Services	Revenue generated from fare donations for transportation services, grants and direct donations to the transportation program	Allowable expenditures include vehicle acquisition, repair and maintenance, gasoline, mileage reimbursements, contracted services, salaries, stipends and other expenses directly related to the operation of transportation services	None	None	Permanent until discontinued by City Council Vote
2438	Senior Services Activities Revolving Fund	Director of Senior Services	Revenue generated through program activity fees, donations and fund-raising events	Allowable expenditures include expenses related to activities, programs and services offered by Senior Services including salaries, stipends and employee benefits	None	None	Permanent until discontinued by City Council Vote
2432	Senior Services Gift Shop Revolving Fund	Director of Senior Services	Revenue generated through sales of merchandise either donated or purchased	Allowable expenditures include purchase of gift shop merchandise, sales tax, contracted services and expenses related to activities, programs and services offered by Senior Services including salaries, stipends and employee benefits	None	None	Permanent until discontinued by City Council Vote
2433	Senior Services Food Revolving Fund	Director of Senior Services	Revenue generated from payments for meals, assorted meal preparations and other refreshments sold at the Senior Center and Coffee Shop	Allowable expenditures include acquisition of kitchen equipment and supplies, food, contracted services, and expenses related to the operation of the food services program including salaries, stipends and employee benefits and expenses related to activities, programs and services offered by Senior Services	None	None	Permanent until discontinued by City Council Vote
2440	Senior Services Publications Revolving Fund	Director of Senior Services	Revenue generated from advertising on the website, electronic bulletin board and in senior publications and direct donations	Allowable expenditures include printing, postage, advertisements, office supplies and other expenses directly related to the creation and distribution of senior publications, including salaries, stipends and employee benefits	None	None	Permanent until discontinued by City Council Vote
2441	Senior Trips and Travel Revolving Fund	Director of Senior Services	Revenue generated through promotion of travel opportunities for seniors and community members and memberships in the Travel Club	Allowable expenditures include contracted services, admission fees, reservations, postage, publicity, travel refreshments, office supplies and other expenses directly related to the promotion and implementation of travel opportunities including salaries, stipends and employee benefits and expenses related to activities, programs and services offered by Senior Services	None	None	Permanent until discontinued by City Council Vote
	Athletic League Fees Revolving Fund	Director of Parks and	Revenue generated from fees charged to	Allowable expenditures include salaries, employee benefits, expenses and contracted services required to operate athletic leagues and programs for city residents supervised			Permanent until discontinued by City Council

	A	B	C	D	E	F	G	
		Department, Board Committee, Agency or Officer Authorized to			Restrictions or Conditions on Expenses Payable	Other Requirements/ Reports		
Fund	Number	Revolving Fund	Spend from Fund	Charges or Other Receipts Credited to the	Program or Activity Expenses Payable from Fund	from Fund	Fiscal Years	
	2405	JFK Family Aquatic Center	Director of Parks and Recreation	Revenue generated from user charges for use of the JFK Pool and program fees	Allowable expenditures include all expenses relative to maintaining, equipping, staffing and operating the JFK Family Aquatic Center including salaries and employee benefits	None	None	Permanent until discontinued by City Council Vote
	2422	NPS Transportation Revolving Fund	Superintendent of Schools	Revenue generated from fees charged for school transportation	Allowable expenditures include contracted services, vehicle acquisition, repair and maintenance and any expenses related to administration of the fee based transportation program	None	None	Permanent until discontinued by City Council Vote
	2452	SVVHS Farm Revolving Fund	Superintendent of Schools	Revenue generated from the sale of farm products and farm animals	Allowable expenditures include farm animals, vehicle repair, maintenance, gasoline, contracted services and salaries, and employee benefits related to farm operations	None	None	Permanent until discontinued by City Council Vote
	2435	Tourism Directional Sign Program Revolving Fund	DPW Director with approval of the Mayor	Revenue generated from fees assessed to businesses that receive approval for tourism directional signs	Allowable expenditures include materials, supplies, equipment and labor relative to the erection and maintenance of tourism signs on city streets	None	None	Permanent until discontinued by City Council Vote
	2436	Public Health Nursing Program Revolving Fund	Director of the Health Department	Revenue generated from reimbursement from insurance companies for administration and cost of vaccines and fees associated with TB testing and patient management	Allowable expenditures include purchase of vaccines and other pharmaceuticals, medical and office equipment, professional development for nursing staff, contract staff and associated education and outreach materials	None	None	Permanent until discontinued by City Council Vote
	2439	Sharps Disposal Program Revolving Fund	Director of the Health Department	Revenue generated from the sale of approved needle disposal containers	Allowable expenditures include the cost of sharps disposal, containers, community education materials and other medical and office equipment needed for the program	None	None	Permanent until discontinued by City Council Vote
	2442	Fire Alarm Monitoring Program Revolving Fund	Director of the Public Safety Dispatch Center	Revenue generated from providing alarm monitoring services	Allowable expenditures include salaries, employee benefits, equipment repair and maintenance, contracted services and other expenses related to the operation of the Public Safety Dispatch Center	None	None	Permanent until discontinued by City Council Vote
	2448	DPW Reuse Committee Revolving Fund	DPW Director	Revenue generated from donations, fundraising, grants and business, educational and other institutional sponsorships	Allowable expenditures include advertising expenses, tipping fees, swap shop operating expenses, office supplies, expenses related to conducting workshops, and public events	None	None	Permanent until discontinued by City Council Vote

**Rules suspended, passed two readings ordained and enrolled.**

**Updates from Council President and Committee Chairs**

**Updates from Council President and Committee Chairs**

None

**Information Requests (Charter Provision 2-7) and Information Study Requests**

**Information Requests (Charter Provision 2-7) and Information Study Requests**

None

**New Business**

**New Business:**

**Discussion and vote on items/measures to be moved forward to new council term; i.e. Mayor's Disapproval of 17.397 "An Ordinance Establishing Restrictions on the Use of Surveillance Technology in Public Places."**

Councilor Murphy moved to put the item on the floor for discussion. Councilor Sciarra seconded.

The clock runs out for councilors to consider this measure during the 2016-2017

council session because they cannot even discuss or consider this item for ten business days after the veto, Councilor Dwight explained. Therefore, the intent of the discussion, with councilors' approval, is to move the matter forward to the 2018-2019 council term. The measure might indeed move forward by default, but it is not addressed in the charter or state law so he wanted to explicitly act to carry it over. It will be on the agenda for the regular council meeting on January 4<sup>th</sup>, he confirmed.

Councilor Murphy mentioned the Taxi ordinance, and Councilor Dwight clarified that this automatically moves forward under the new rules. The rules for automatic carryover say that things that have not passed on second reading get automatically carried over, but the ordinance in question (Item 17.397) did pass on two readings, Councilor O'Donnell volunteered.

Councilor Dwight expressed the opinion that the council is not able to even discuss the measure now as it is not properly before them.

Councilor O'Donnell moved to carry the item (Ordinance 17.397) over to the new council term. Councilor LaBarge seconded.

Councilor O'Donnell expressed his understanding that the council must officially acknowledge the veto and enter it into its records per the charter. He understood that members could not react to it but could acknowledge it, he elaborated. Councilor Dwight said his concern with acknowledging it is that it is not an agenda item. The City Council has 30 days from the invocation of a veto to react. January 4<sup>th</sup> would be within that window; while the next meeting would not, he asserted.

Councilor Dwight called the motion to carry the item over to the meeting on January 4<sup>th</sup> to a vote, and it passed unanimously by voice vote.

Councilor Klein publicly acknowledged Councilor Dwight as council president and thanked him very much for his capable leadership over the last six years.

***Councilor Dwight thanked fellow members and confirmed that he is not leaving the council, just moving seats.***

***Councilor Klein moved to adjourn. Councilor Bidwell seconded. The motion passed unanimously 9:0. The meeting was adjourned at 8:03 p.m.***

Attest: Laura Krutzler, Administrative Assistant to the City Council